



# THE LINK

Connecting Suppliers with DLA



Issue 17  
July 2020

## 2020 TKO Mark Your Calendars!

TKO Seminars are  
**FREE!**

Learn how to do business with  
the Government

September 8 - 9  
November 3 - 4

Register at: <https://tko.dla.mil/>

All seminars are held in  
Columbus, OH  
8:00 AM - 4:30 PM E.S.T



[www.dla.mil](http://www.dla.mil)

[www.facebook.com/dla.mil](https://www.facebook.com/dla.mil)

[www.twitter.com/dlamil](https://www.twitter.com/dlamil)

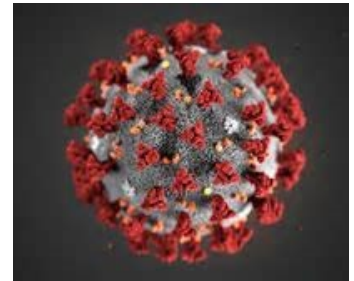
[www.youtube.com/user/  
dodlogisticsagency](https://www.youtube.com/user/dodlogisticsagency)

## **COVID-19 UPDATES**

*FOR ALL THE LATEST INFORMATION FOR DLA SUPPLIERS  
REGARDING COVID-19, PLEASE SEE THE DIBBS NOTICES  
AT: <https://www.dibbs.bsm.dla.mil/default.aspx>*

Please take note of the following:

- DLA has created a new PAR reason code -- VR 14 COVID-19 -- to highlight any contracts where problems may exist due to coronavirus impacts. PAR reason code VR 14 shall only be used if performance is directly impacted/delayed based on an employee's or employees' confirmed case(s) of COVID-19 and/or local, state, or federal government imposed restrictions. Supporting documentation should be submitted with the PAR so an excusable delay determination can be made by a DLA contract administrator. The supporting documentation should be as thorough as possible to support an excusable delay, and should include mitigation efforts to overcome disruptions in the supplier's supply chain. If a PAR is not possible, email your contract administrator to discuss any concerns.
- In addition, for those who have not responded to DLA's Request for Information (RFI), we would still like to hear from you. If your company's status has changed since responding to the RFI, please submit an updated RFI response. The RFI is located at: <https://www.research.net/r/DLACOV19RFI>. Responses will keep DLA informed of potential impacts to the welfare and safety of your workforce and/or overall contract performance. DLA will also use RFI responses to help assess the current status of the supplier base.



# E-COMMERCE AND SUPPLY CHAIN RESPONSIBILITY

Online shopping is now ingrained in our everyday lives. It is no surprise that DLA contractors are also increasingly turning to online marketplaces such as Amazon, eBay, and Alibaba to source code and part numbered items. While these e-commerce giants promise value and convenience, they often do not provide the same level quality assurance—that is, the same level of confidence that an item was manufactured by an approved source and conforms to the technical requirements of the contract—as more traditional retail channels. When purchasing a code and part numbered item online, contractors should remain mindful of their obligations with respect to supply chain traceability documentation.



Specifically, DLAD Procurement Note C03, which is included in all DLA solicitations and awards, requires a contractor to obtain and retain documented evidence that the item of supply was manufactured by an approved source and conforms to the technical requirements of the contract. The documentation must establish an unbroken chain of traceability, through any dealers/distributors, back to the approved source specified in the contract. Therefore, an invoice or receipt from an eBay vendor who is not the approved source or an authorized dealer will not provide the requisite traceability.

In addition, documentation must be retained for a period of five years after final payment under the contract and must be made immediately available to the contracting officer upon request. Failure to comply with this requirement may result in cancellation of undelivered orders or rejection of delivered supplies, and/or other available remedies.

## VENDOR NOTIFICATION FOR PACKAGING AND MARKING DISCREPANCIES THAT ARE LESS THAN 1000 DOLLARS

### Rerun from April 2020:

Attention Suppliers: On February 1, 2020, the Defense Logistics Agency activated robotic process automation (RPA) technology to notify contractors when nonconforming supplies received at DLA Distribution Centers are remediated in accordance with DLAD Procurement Note C14, Repackaging or Relabeling to Correct Deficiencies (AUG 2017). These notices are limited to preservation, packaging, packing, and marking (PPP&M) discrepancies only.

The notice letter includes a description of the discrepancy, DLA's cost for remediation, and resources to prevent reoccurrence. Contractors are encouraged to closely review these notices and implement corrective actions to prevent future PPP&M

discrepancies. Continued negligence will impact your company's past performance rating and may result in monetary penalties. Please use these notices to develop adequate quality controls ensuring PPP&M compliance.

If you have questions, please contact your contract administration office via the Post-Award Request (PAR) tool on DIBBS.

### **CORRECTION!**

**PLEASE SEE BELOW FOR THE CORRECT EMAILS THAT THE PACKAGING LETTERS CAN BE SENT TO FROM ANY OF THE FOLLOWING RPA BOTS:**

[svc\\_RPAPrd01@dla.mil](mailto:svc_RPAPrd01@dla.mil)

[svc\\_RPAPrd02@dla.mil](mailto:svc_RPAPrd02@dla.mil)

[svc\\_RPAPrd03@dla.mil](mailto:svc_RPAPrd03@dla.mil)

[svc\\_RPAPrd04@dla.mil](mailto:svc_RPAPrd04@dla.mil)

[svc\\_RPAPrd05@dla.mil](mailto:svc_RPAPrd05@dla.mil)

[svc\\_RPAPrd06@dla.mil](mailto:svc_RPAPrd06@dla.mil)

# DIBBS PASSWORD RULES

Your password must contain at least 2 characters from each of the following 4 classes listed in the chart below:

1. English Upper Case Letters: ABCDEFGHIJKLMNOPQRSTUVWXYZ
  2. English Lower Case Letters: abcdefghijklmnopqrstuvwxyz
  3. Westernized Arabic Numerals: 0123456789
  4. Non-alphanumeric (special characters): @ # \$ % ^ & + . = !
- Password must have no more than 4 Upper and Lower Case letters in a row, or 4 numbers in a row. (i.e. aBcD, 5678, not aBcDf or 56783).
  - New passwords must differ from your last 10 passwords.
  - **NEW!** Your new password characters must differ from previous password by at least 8 characters. A change from an upper case letter to a lower case letter and vice versa does constitute a change in a character.
  - Passwords are valid for 60 days. You will receive emails 30 and 10 days prior to your password expiring. If you do not change your password before this, you will be required to change it the next time you log into DIBBS.
  - After 3 failed log in attempts, you will be locked out and need to wait 1 hour before you can try again.
  - If you "X" out of your browser without logging off, you will need to wait 15 minutes before you can access DIBBS again.



**Never share your password!**

## REMINDER TO SUPPLIERS WHEN QUOTING!

Quoting any change to the inspection point from the solicitation requirement is now a "Bid With Exception" and the quote will not be considered for an automated award.

## Did You Know?

- If you do not log into your DIBBS account within 35 days your DIBBS account will automatically lock.
- If you do not log into DIBBS account within 60 days, your DIBBS account may be terminated.

Log into your DIBBS account every 30 days to avoid your DIBBS account being locked or terminated!

# ALERT: FAKE SAM WEBSITE

DLA was notified of a fraudulent website (SAM-GOV.ORG) masquerading as the official SAM.GOV website with the appearance of the real LOGIN.GOV sign-in page. The SAM-GOV.ORG website is NOT affiliated with the System for Award Management (SAM) or the Defense Logistics Agency. If you have entered your official SAM.GOV or LOGIN.GOV credentials into the malicious SAM-GOV.ORG website, you should immediately go to the legitimate website and change your password!

Please see additional, important information posted at:

<https://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/April%202020%20Fake%20SAM%20Website.pdf?ver=2020-04-28-152948-827>

Vendors are also reminded that SAM registration is free. You should never respond to requests for money to complete or update your SAM registration. If you are in doubt about any message you receive, please contact the SAM Help Desk at [www.fsd.gov](http://www.fsd.gov) or 866-606-8220. You may also contact the cognizant contracting officer or Small Business Office at the DLA location handling your solicitation or award.



**ATTENTION SUPPLIERS!**  
**AUGUST 25-26 SUPPLIERS CONFERENCE IN COLUMBUS, OH HAS BEEN CANCELLED!**  
**SEE YOU IN 2021!**

*Thanks to our Suppliers for their Mission Essential Support of the Warfighter*

